

Contract Posting #: SD2162027AD

Posting Date: August 24, 2026

Closing Date: September 11, 2026

Contract Opportunity	K-12 Camps Policies & Procedures Consultant		
Team	SelfDesign Learning Community	Team Lead	Principal, SelfDesign Learning Community
Summary of the Opportunity	SelfDesign Learning Foundation is seeking an experienced educational consultant for our SelfDesign Learning Community (SDLC) to complete a thorough review of our camp policies, procedures and practices, identifying gaps or areas of risk, and providing recommendations to strengthen and align SelfDesign's camp policies and procedures with current best practices. This is a contract opportunity that we anticipate taking approximately one month to complete. Ideally, the work will be completed no later than October 31, 2026. This contract is ideal for someone with experience in K-12 outdoor education with a focus on risk management, child safety and emergency response. Strong knowledge and experience in developing policies based on British Columbia's relevant legislation and regulations.		
Work Environment	We are a remote organization. We operate during Pacific Time zone business hours, Monday to Friday between 9:00 am and 5:00 pm. You set your own hours of work and will need to be available for occasional online meetings during the hours noted above. Meetings are scheduled in advance.		
Timelines	Anticipated contract start date: September 28, 2026 Anticipated contract end date: October 31, 2026		
Budget	Up to \$20,000. Applicants to provide budget estimate and cost breakdown.		
To Respond To This Opportunity	Read the contract details below. Email a cover letter and your resume to principal@selfdesign.org. In your cover letter detail: Why you are interested in this opportunity.		

	• Your availability, particularly if you have other commitments. • Examples of similar work completed. • Proposed approach and methodology. • Proposed timeline (if different from anticipated timelines). • Estimated total project cost, cost breakdown and anticipated expenses. • Names and contact information for two professional references. We actively encourage applications from members of groups with historical and/or current barriers to equity. We look forward to receiving your response. Responses will be reviewed as they are received.
--	---

Contract Details

Oversight	You will work at the direction of the SelfDesign Learning Community Principal Team	
Deliverables Required	• A review of existing camp-related policies and procedures. • An environmental scan of relevant best practices and standards. • A gap analysis identifying areas for improvement. • A final report containing prioritized recommendations. • Recommended policy and procedure revisions and/or implementation considerations.	
Competencies	• Achievement orientation • Attention to detail • Research and information synthesis • Report Writing • Policy analysis	• Process analysis and improvement • Planning and time management • Regulatory and Compliance awareness
Experience and Credentials	• Experience in K-12 education, outdoor education, experiential learning, youth programs, risk management, or a related field. • Expertise in risk management, child safety, inclusion/accessibility, Indigenous perspectives, emergency response, and overnight camp programming.	

	• Knowledge of British Columbia legislation, regulations, and best practices related to student safety, supervision, risk management, inclusion, and school-sponsored camps or field experiences. • Experience conducting policy and procedure reviews. • Degree, certification or an equivalent combination of work experience in education administration or related.
Mandatory Requirements	If you are offered and accept this contract opportunity, you will need to: • Be legally eligible to work in Canada.

About SelfDesign

SelfDesign Learning Foundation (SDLF) is a registered charity and non-profit organization that operates several programs including one of the largest distributed learning schools and personalized learning programs in British Columbia, SelfDesign Learning Community. SelfDesign enables learners to complete K-12 by exploring their passions and taking the lead in their own learning and life. With personalized guidance from B.C. certified educators, learning unfolds at home and within local and online communities.

Working with us

We facilitate lifelong learning and holistic personal growth with programs, opportunities, and support for people of all ages, with an emphasis on choice and self-direction.

- | | |
|--|---|
| <ul style="list-style-type: none"> • We provide access and support to any required applications and documentation to fulfill the contract. | <p>You provide and use:</p> <ul style="list-style-type: none"> • Your own securely set-up computer • Reliable and secure internet connectivity • Your own workspace in an environment that ensures privacy, security and confidentiality. |
|--|---|

Learn more at www.selfdesign.org and read our [Community Report 2025](#).